John Victor Caballero

Top-notch VIRTUAL ASSISTANT / BOOKKEEPER

A Virtual Assistant with 4+ years of experience in bookkeeping, customer service, and admin support. I help small businesses and non-profit stay organized, manage their finances, deliver excellent client service, and help apply the EOS process, so you can focus on growth and impact.

LEARN MORE

HOW I DEAL WITH CHALLENGES

My clients' bottom line is my top priority. I am in constant communication with the people I serve and are committed to advancing the immediate needs and wants of my clients. I personally works around the clock to provide the necessary services and support that each client needs from me.

GET IN TOUCH

My Tools

Accounting Softwares

quickbooks · xero · double · Buildium · neat · PriceLabs · OR

Project management Softwares

N · asana · monday.com

Others.

zoom · loom · Dropbox · airbnb · salesforce

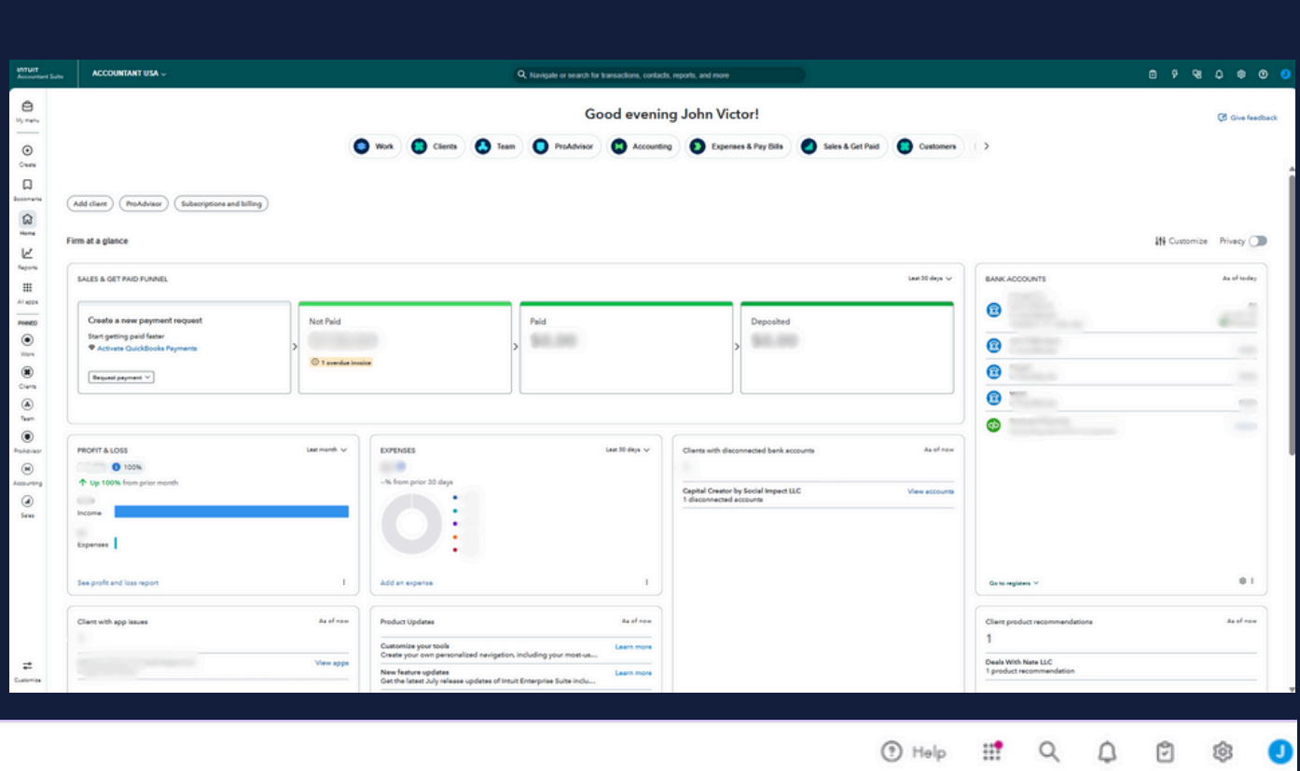
Canva · CapCut · grammarly · TikTok · in · Hubstaff

Main Practices - Accounting VA / Bookkeeping

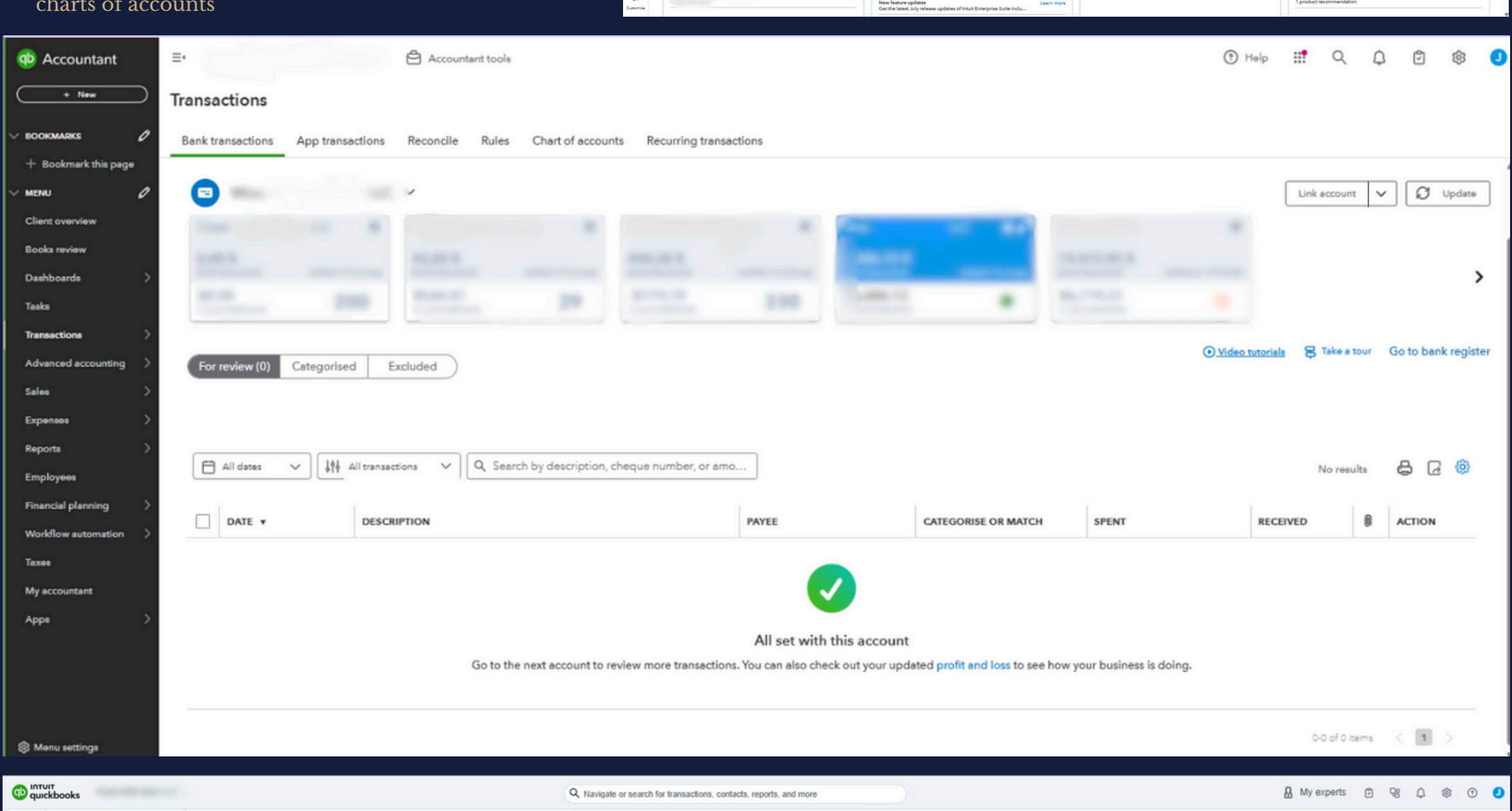
INTUIT ProAdvisor QuickBooks Level 1 CERTIFIED

INTUIT ProAdvisor QuickBooks Level 2 CERTIFIED

- Full-cycle bookkeeping from transaction recording to financial reporting
- Accurate double-entry bookkeeping for balanced records
- Regular bank and account reconciliations to identify and correct errors
- Standardized transaction categorization using charts of accounts



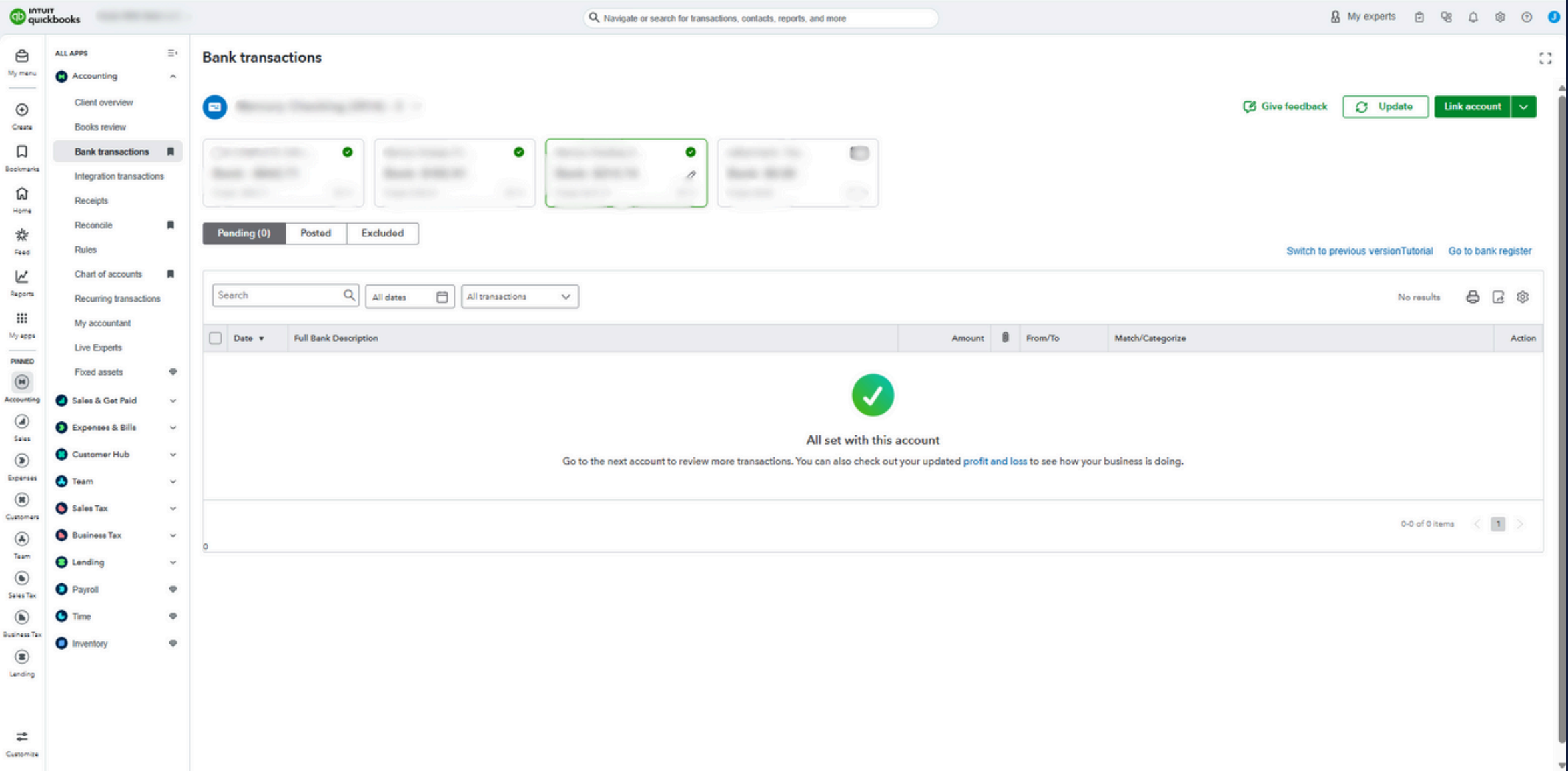
Good evening John Victor!



Transactions

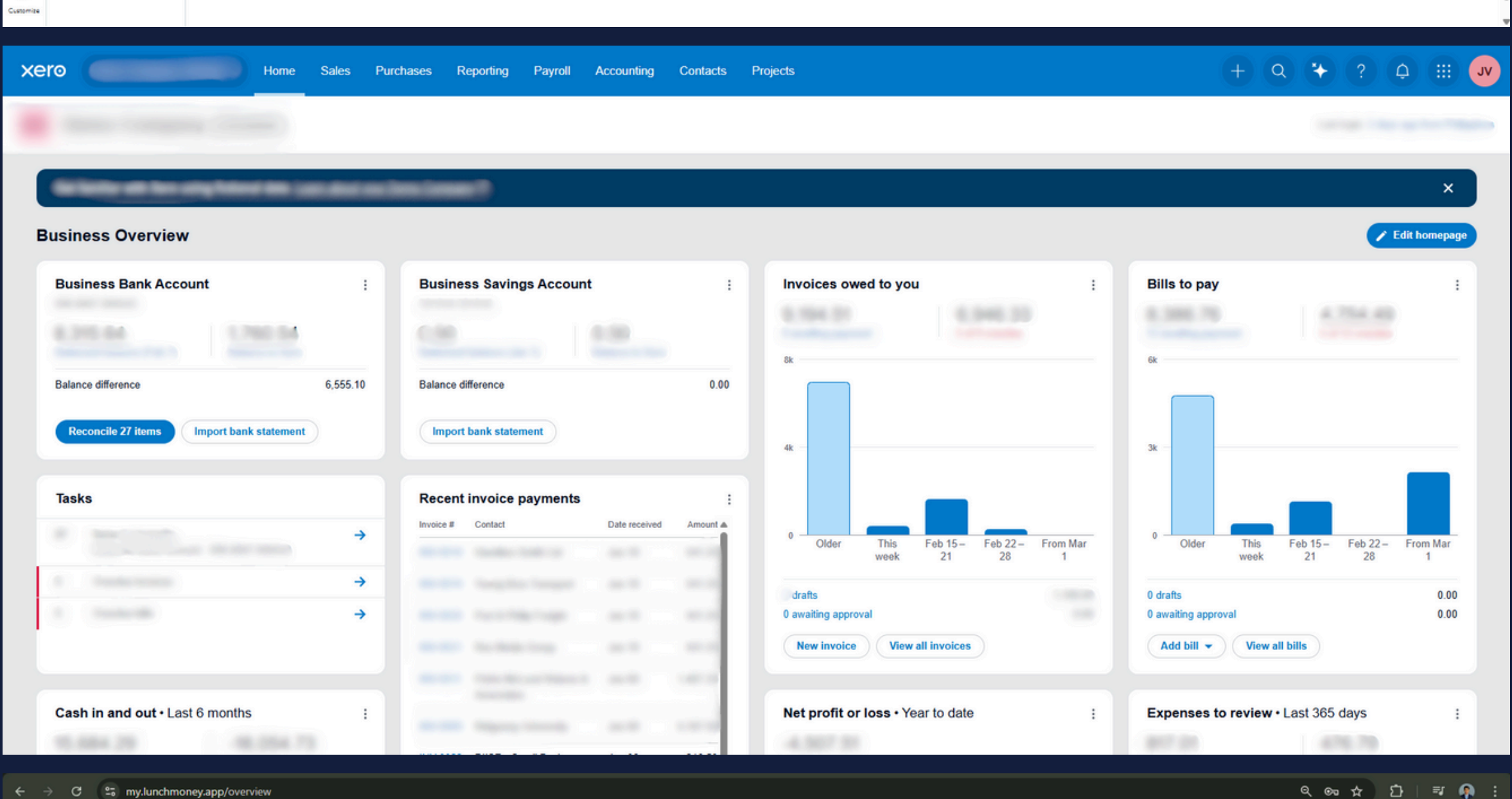
All set with this account

Go to the next account to review more transactions. You can also check out your updated profit and loss to see how your business is doing.



Bank transactions

All set with this account



Business Overview

Business Bank Account

Business Savings Account

Invoices owed to you

Bills to pay

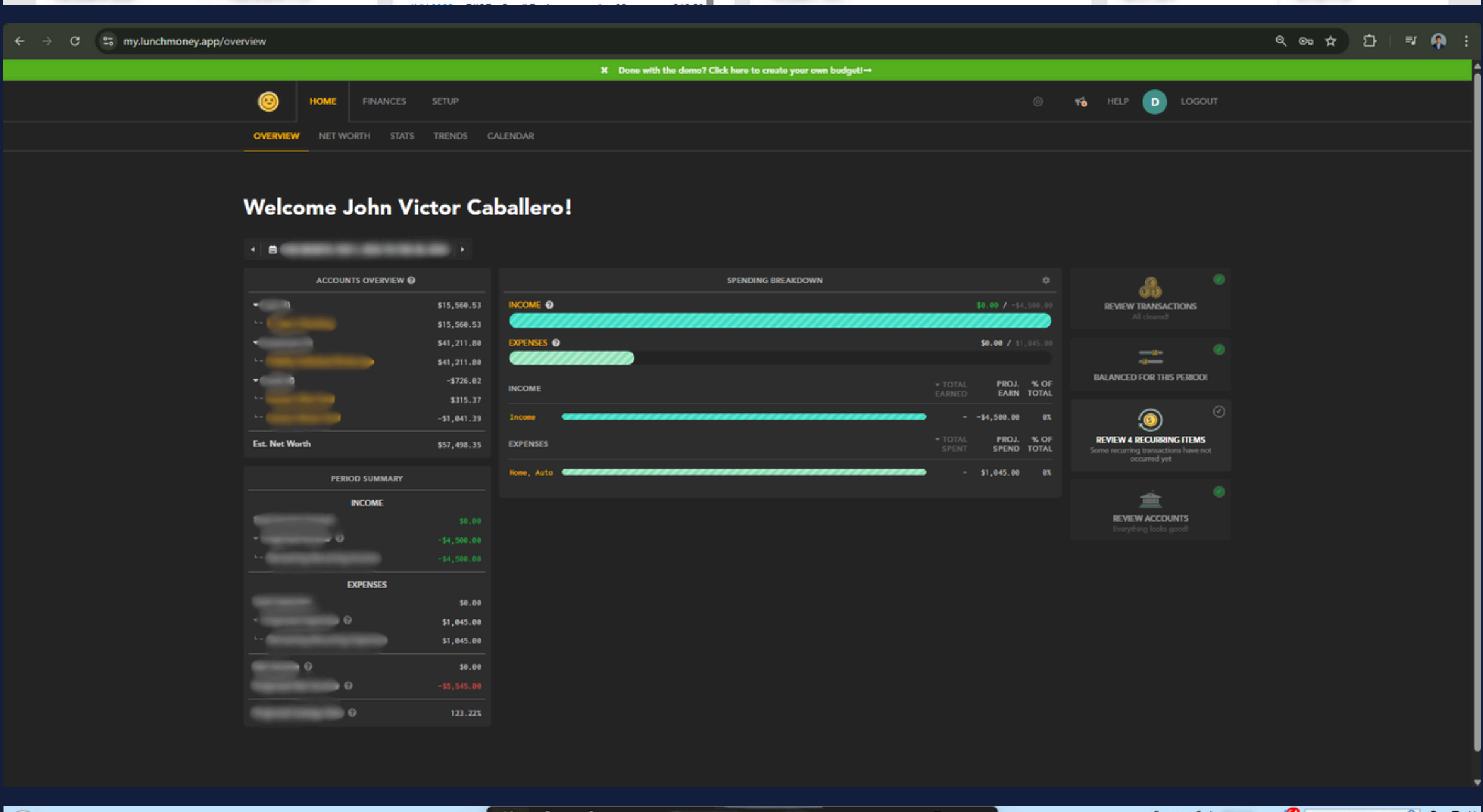
Tasks

Recent invoice payments

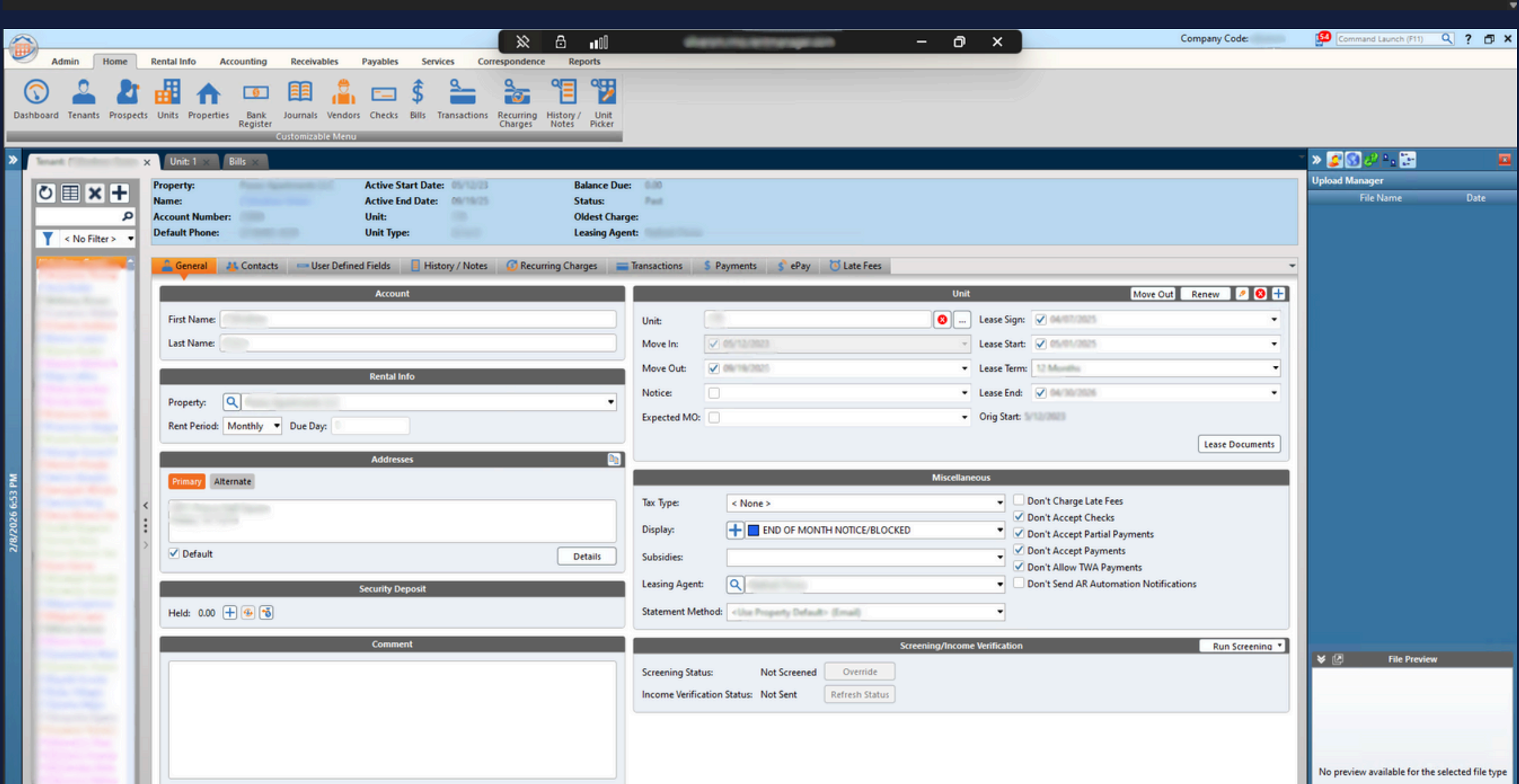
Cash in and out • Last 6 months

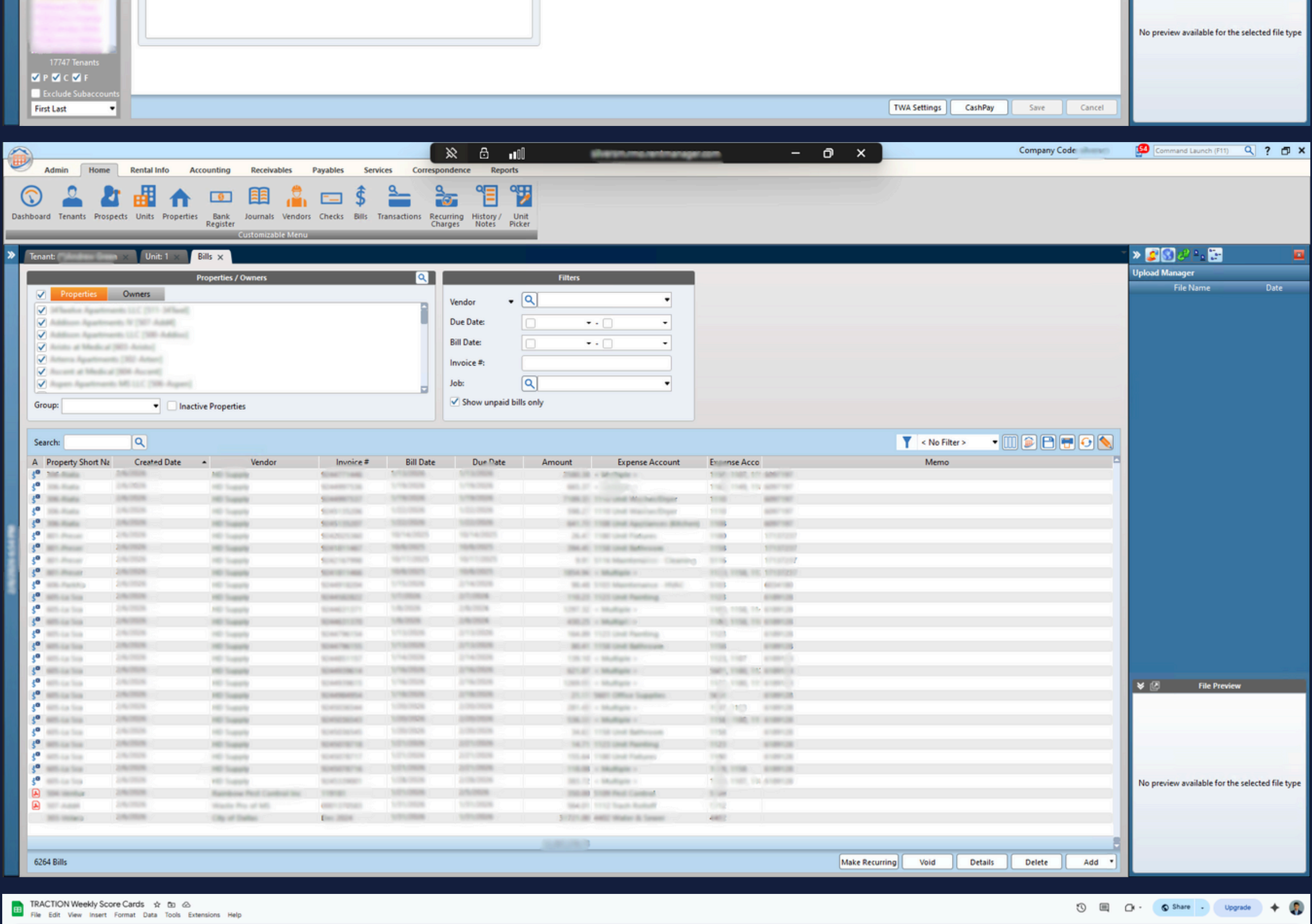
Net profit or loss • Year to date

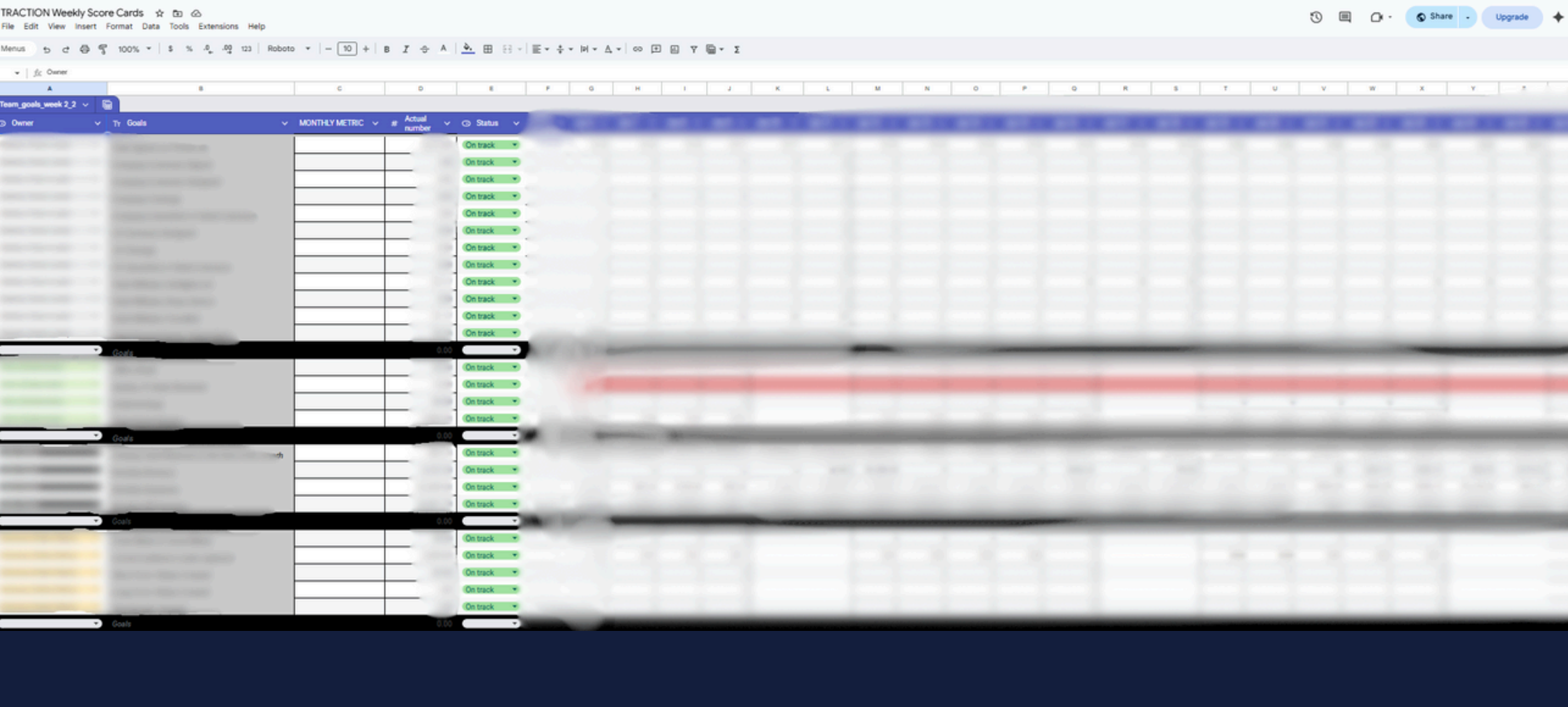
Expenses to review • Last 365 days



Welcome John Victor Caballero!







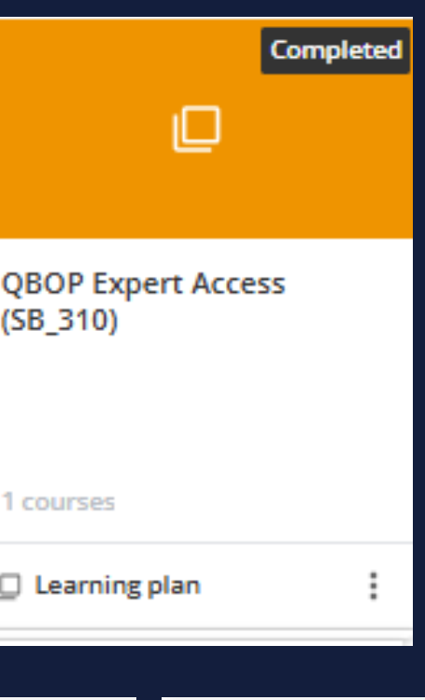
Courses Completed

Completed

Year End Training for Payroll-Trained Experts (GB_934_FY25)

9 courses

Learning plan

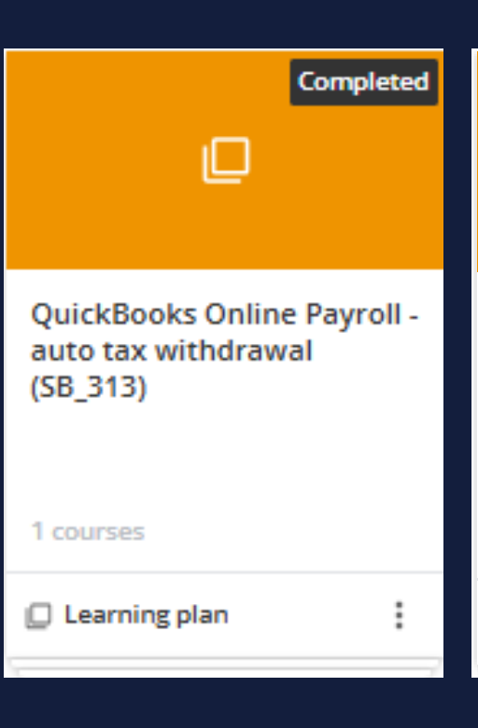


Completed

QBOP Expert Access (SB_310)

1 courses

Learning plan

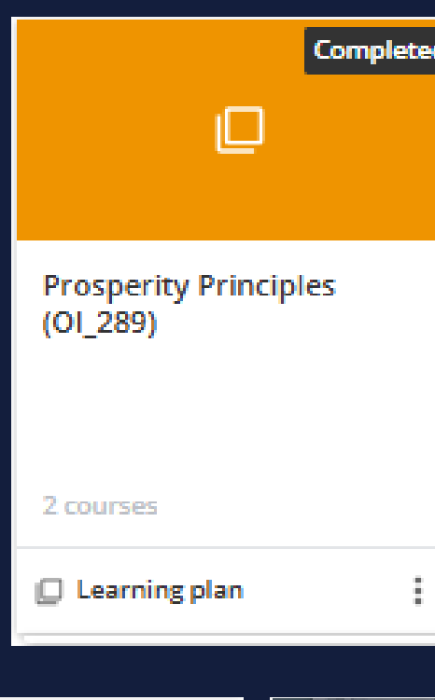


Completed

QuickBooks Online Payroll - auto tax withdrawal (SB_313)

1 courses

Learning plan

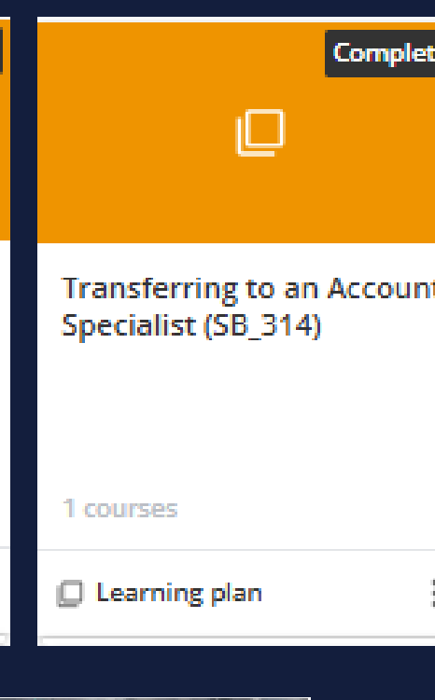


Completed

Prosperity Principles (OI_289)

2 courses

Learning plan

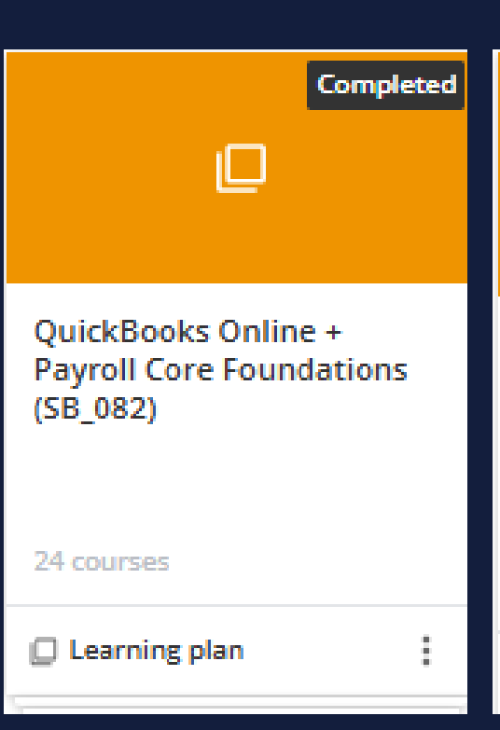


Completed

Transferring to an Account Specialist (SB_314)

1 courses

Learning plan

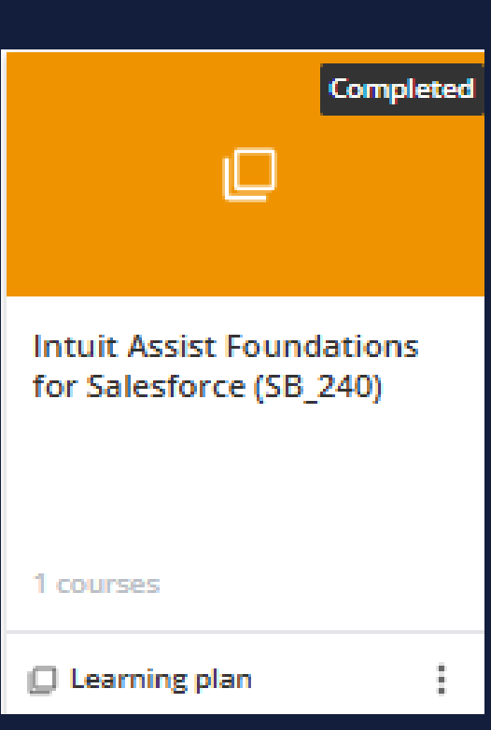


Completed

QuickBooks Online + Payroll Core Foundations (SB_082)

24 courses

Learning plan

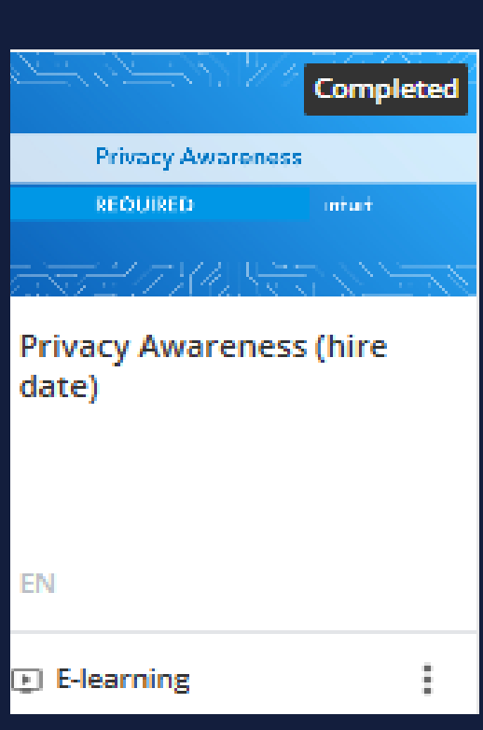


Completed

Intuit Assist Foundations for Salesforce (SB_240)

1 courses

Learning plan



Completed

Privacy Awareness

REQUIRED

Privacy Awareness (hire date)

EN

E-learning

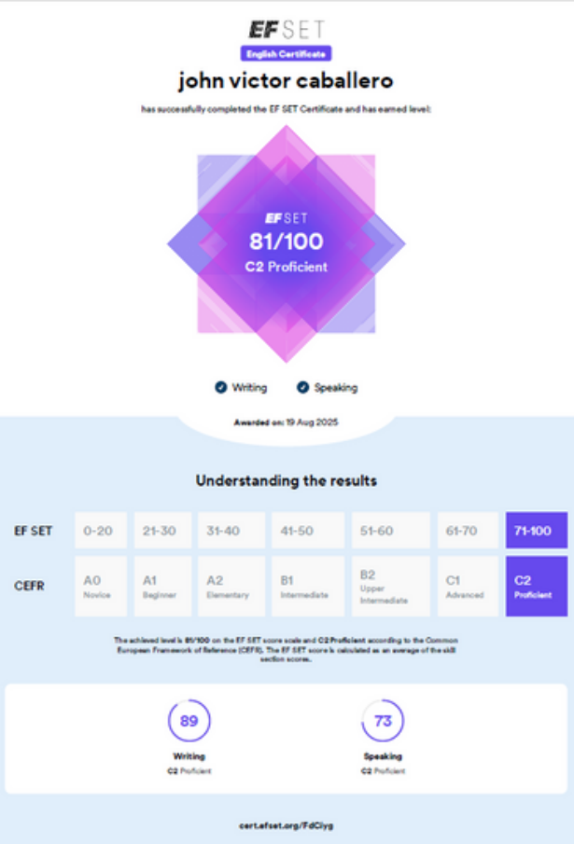
Completed

Security Awareness - Experts and Sales Consultants

EN

E-learning

Certificates



EF SET

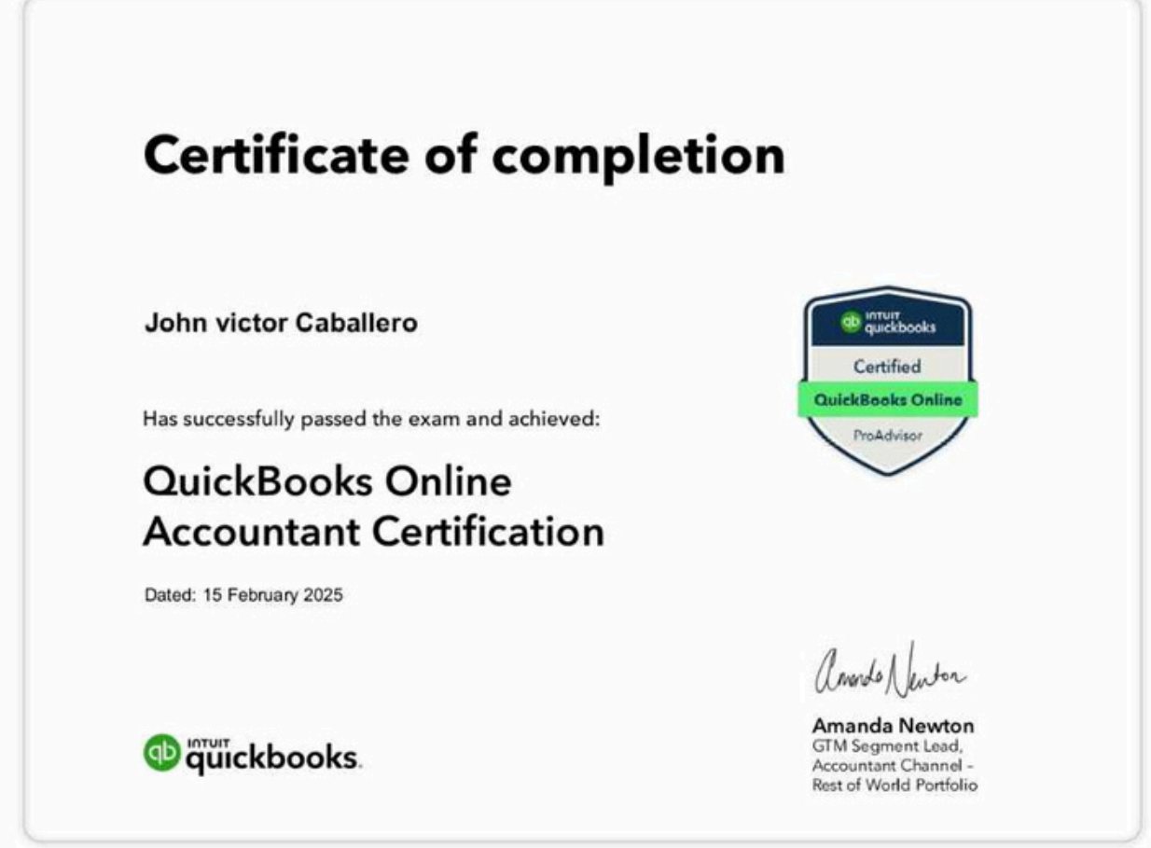
English Certificate

john victor caballero

EF SET 81/100 C2 Proficient

Understanding the results

EF SET	0-20	21-30	31-40	41-50	51-60	61-70	71-100
CEFR	A0 Novice	A1 Beginner	A2 Elementary	B1 Intermediate	B2 Upper Intermediate	C1 Advanced	C2 Proficient



Certificate of completion

John victor Caballero

Has successfully passed the exam and achieved:

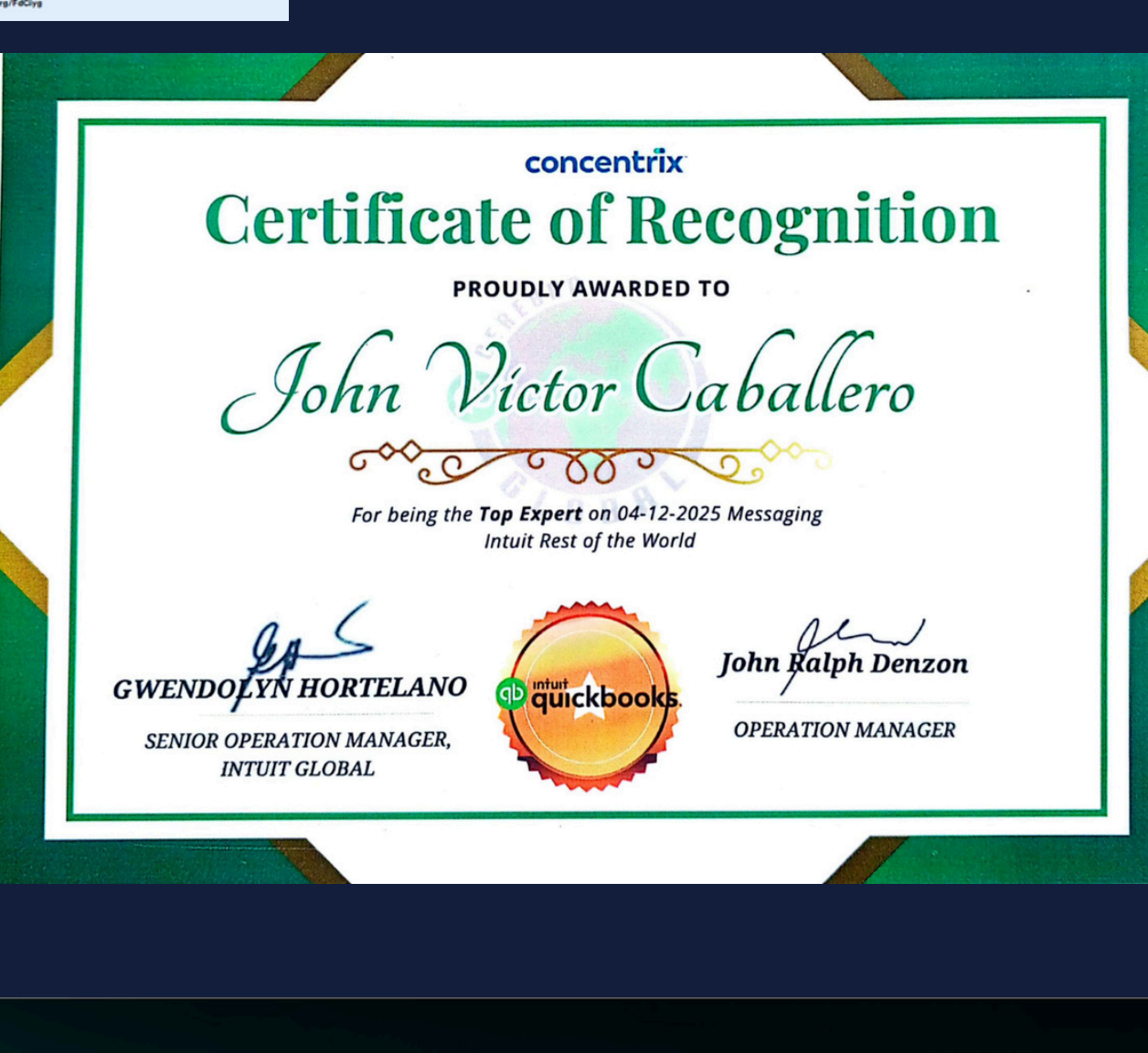
QuickBooks Online Accountant Certification

Dated: 15 February 2025

Certified QuickBooks Online ProAdvisor

intuit quickbooks

Amanda Newton
GTM Segment Lead,
Accountant Channel -
Rest of World Portfolio



concentrix

Certificate of Recognition

PROUDLY AWARDED TO

John Victor Caballero

For being the Top Expert on 04-12-2025 Messaging Intuit Rest of the World

GWENDOLYN HORTELANO
SENIOR OPERATION MANAGER,
INTUIT GLOBAL

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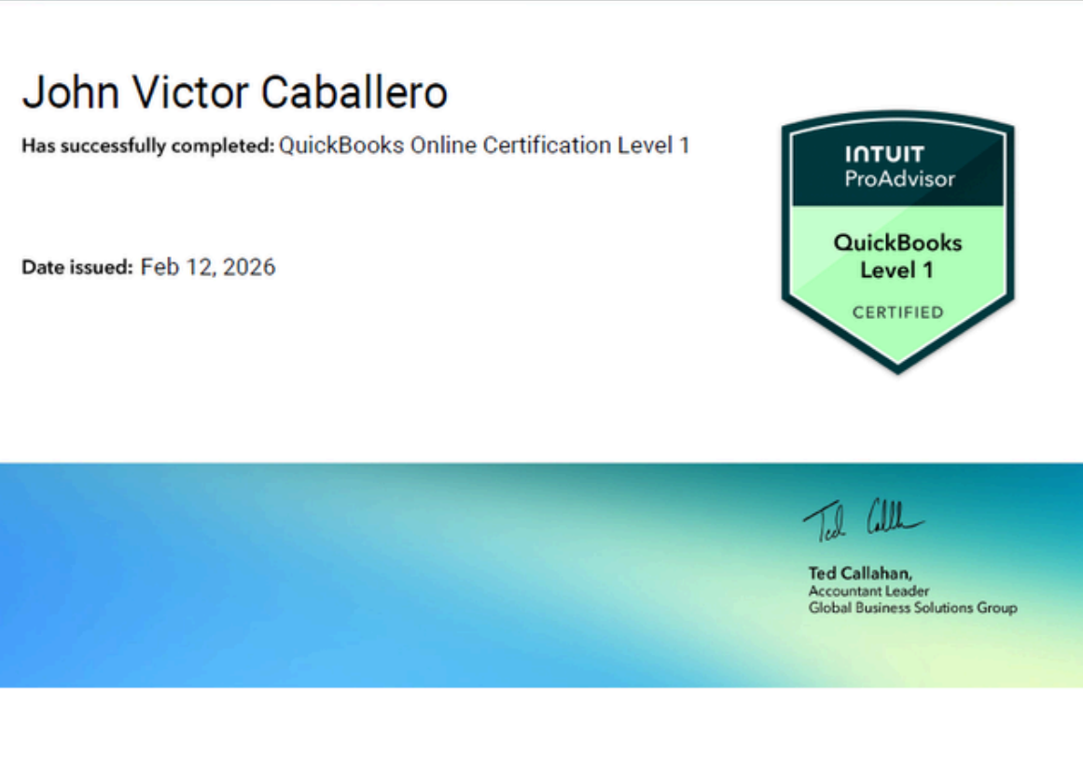
John Ralph Denzon
OPERATION MANAGER



Certificate of completion

INTUIT ProAdvisor

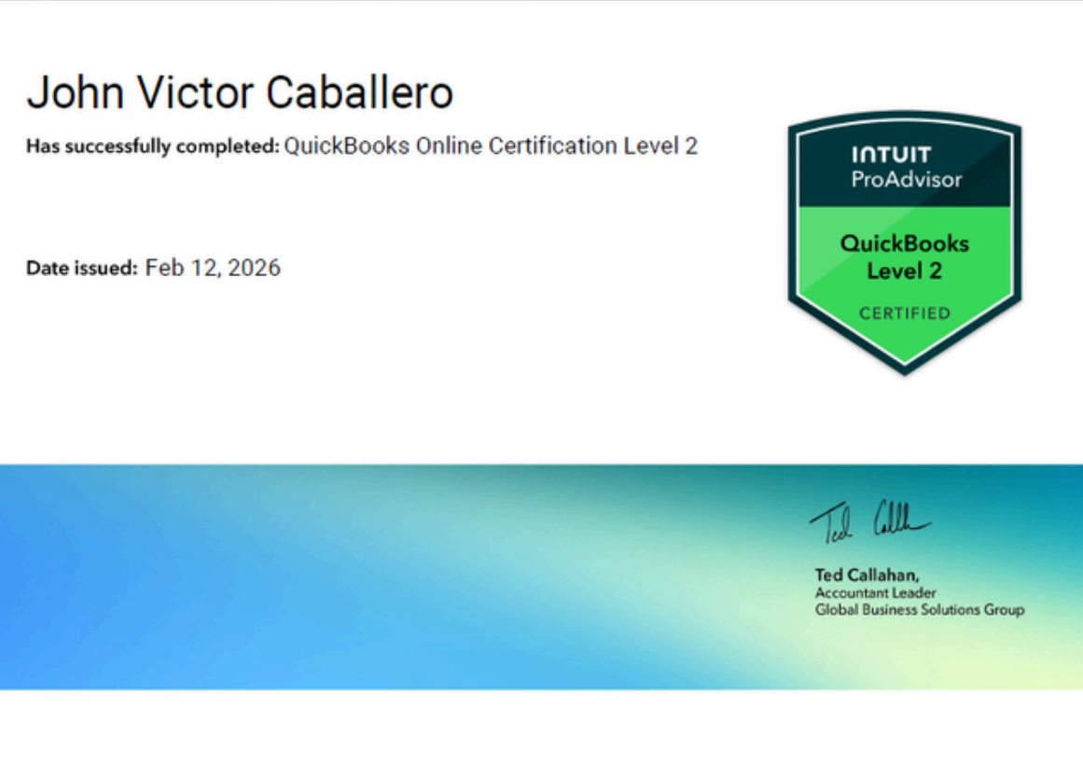
John Victor Caballero

Has successfully completed: QuickBooks Online Certification Level 1

Date issued: Feb 12, 2026

INTUIT ProAdvisor QuickBooks Level 1 CERTIFIED

Ted Callahan,
Accountant Leader
Global Business Solutions Group



Certificate of completion

INTUIT ProAdvisor

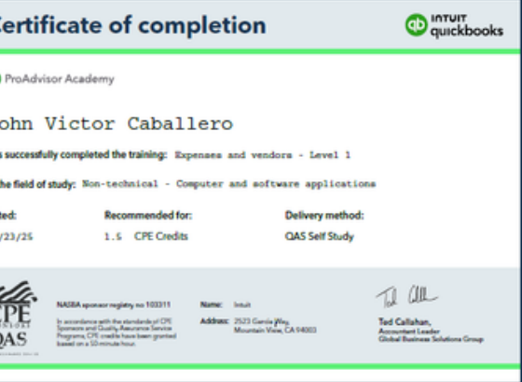
John Victor Caballero

Has successfully completed: QuickBooks Online Certification Level 2

Date issued: Feb 12, 2026

INTUIT ProAdvisor QuickBooks Level 2 CERTIFIED

Ted Callahan,
Accountant Leader
Global Business Solutions Group



Certificate of completion

intuit quickbooks

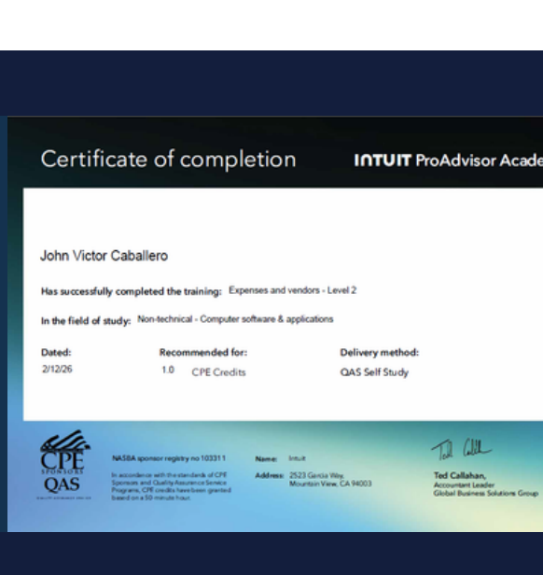
ProAdvisor Academy

John Victor Caballero

Has successfully completed the training: Expenses and vendors - Level 1

In the field of study: Non-technical - Computer and software applications

Dated:	Recommended for:	Delivery method:
11/23/25	1.5 CPE Credits	QAS Self Study



Certificate of completion

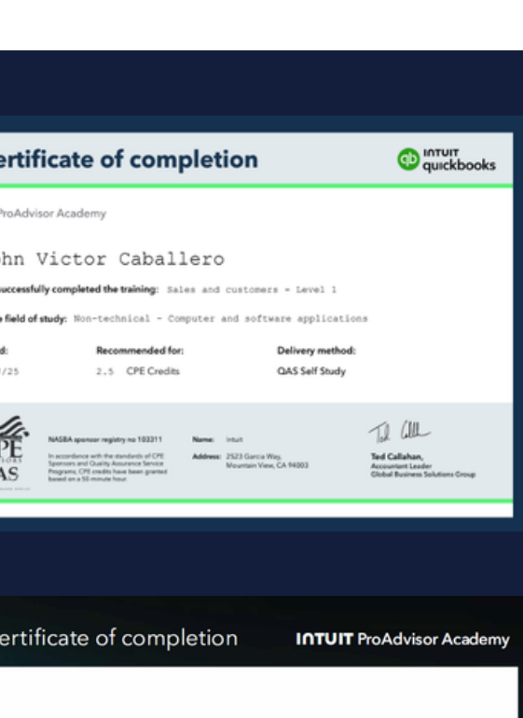
INTUIT ProAdvisor Academy

John Victor Caballero

Has successfully completed the training: Expenses and vendors - Level 2

In the field of study: Non-technical - Computer software & applications

Dated:	Recommended for:	Delivery method:
2/12/26	1.0 CPE Credits	QAS Self Study



Certificate of completion

intuit quickbooks

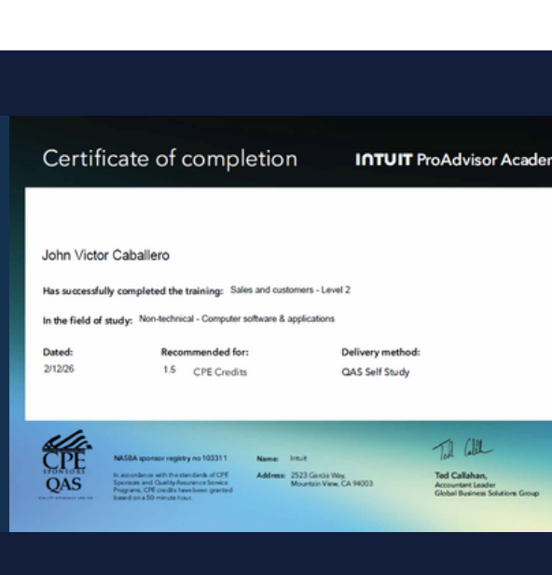
ProAdvisor Academy

John Victor Caballero

Has successfully completed the training: Sales and customers - Level 1

In the field of study: Non-technical - Computer and software applications

Dated:	Recommended for:	Delivery method:
9/17/25	2.5 CPE Credits	QAS Self Study



Certificate of completion

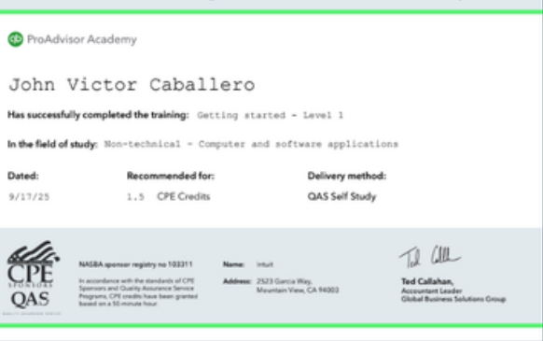
INTUIT ProAdvisor Academy

John Victor Caballero

Has successfully completed the training: Sales and customers - Level 2

In the field of study: Non-technical - Computer software & applications

Dated:	Recommended for:	Delivery method:
2/12/26	1.5 CPE Credits	QAS Self Study



Certificate of completion

intuit quickbooks

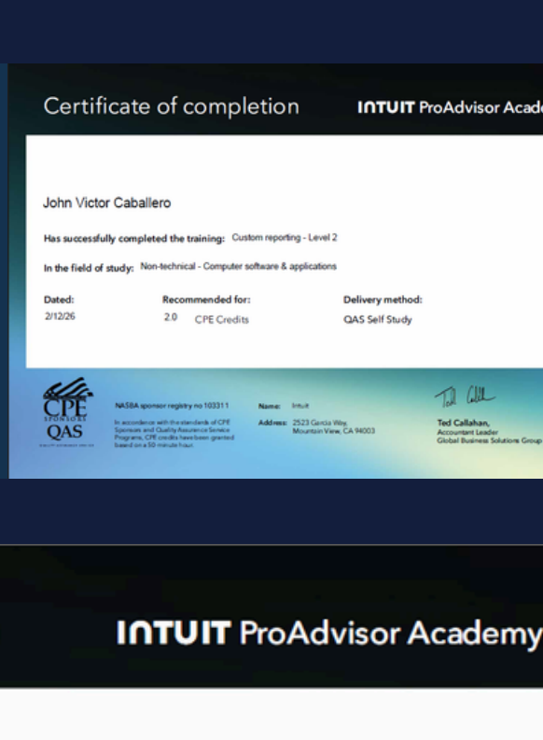
ProAdvisor Academy

John Victor Caballero

Has successfully completed the training: Getting started - Level 1

In the field of study: Non-technical - Computer and software applications

Dated:	Recommended for:	Delivery method:
9/17/25	1.5 CPE Credits	QAS Self Study



Certificate of completion

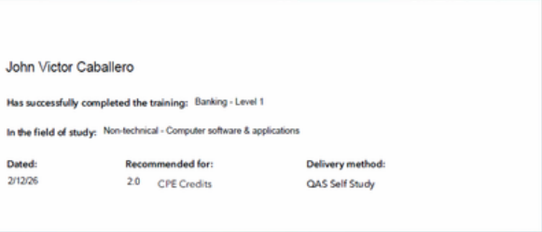
INTUIT ProAdvisor Academy

John Victor Caballero

Has successfully completed the training: Custom reporting - Level 2

In the field of study: Non-technical - Computer software & applications

Dated:	Recommended for:	Delivery method:
2/12/26	2.0 CPE Credits	QAS Self Study



Certificate of completion

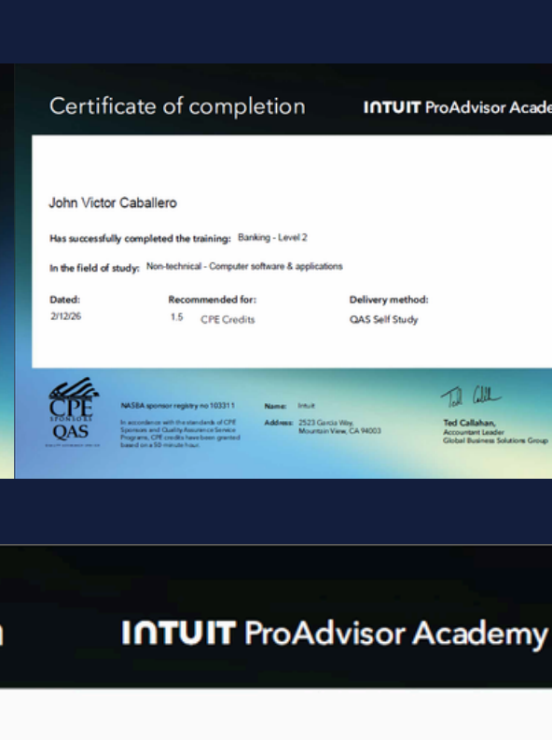
INTUIT ProAdvisor Academy

John Victor Caballero

Has successfully completed the training: Banking - Level 1

In the field of study: Non-technical - Computer software & applications

Dated:	Recommended for:	Delivery method:
2/12/26	2.0 CPE Credits	QAS Self Study



Certificate of completion

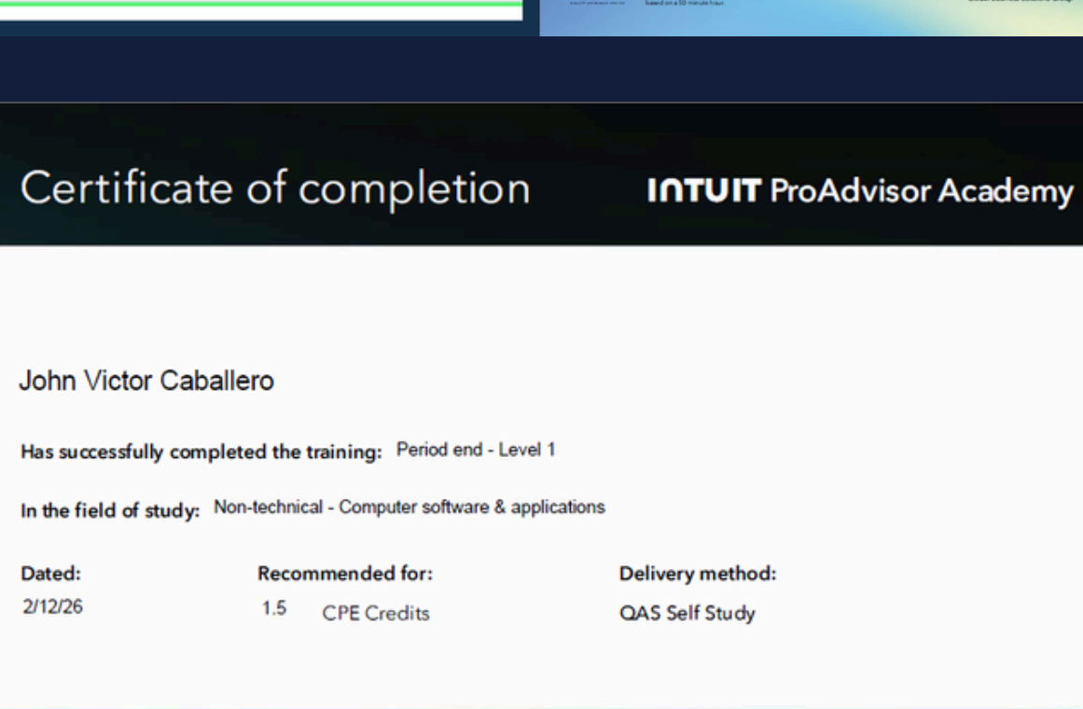
INTUIT ProAdvisor Academy

John Victor Caballero

Has successfully completed the training: Banking - Level 2

In the field of study: Non-technical - Computer software & applications

Dated:	Recommended for:	Delivery method:
2/12/26	1.5 CPE Credits	QAS Self Study



Certificate of completion

INTUIT ProAdvisor Academy

John Victor Caballero

Has successfully completed the training: Period end - Level 1

In the field of study: Non-technical - Computer software & applications

Dated:	Recommended for:	Delivery method:
2/12/26	1.5 CPE Credits	QAS Self Study

CPE SPONSORS QAS

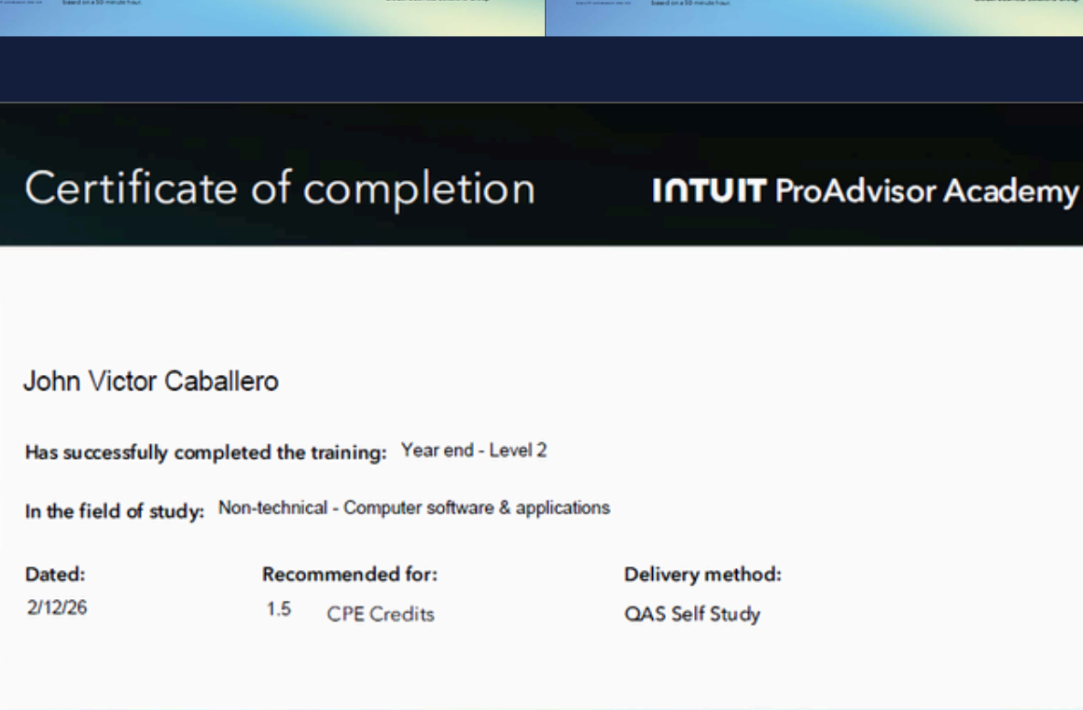
NASBA sponsor registry no 103311

In accordance with the standards of CPE Sponsors and Quality Assurance Service Programs, CPE credits have been granted based on a 50-minute hour.

Name: Intuit

Address: 2523 Garcia Way, Mountain View, CA 94003

Ted Callahan,
Accountant Leader
Global Business Solutions Group



Certificate of completion

INTUIT ProAdvisor Academy

John Victor Caballero

Has successfully completed the training: Year end - Level 2

In the field of study: Non-technical - Computer software & applications

Dated:	Recommended for:	Delivery method:
2/12/26	1.5 CPE Credits	QAS Self Study

CPE SPONSORS QAS

NASBA sponsor registry no 103311

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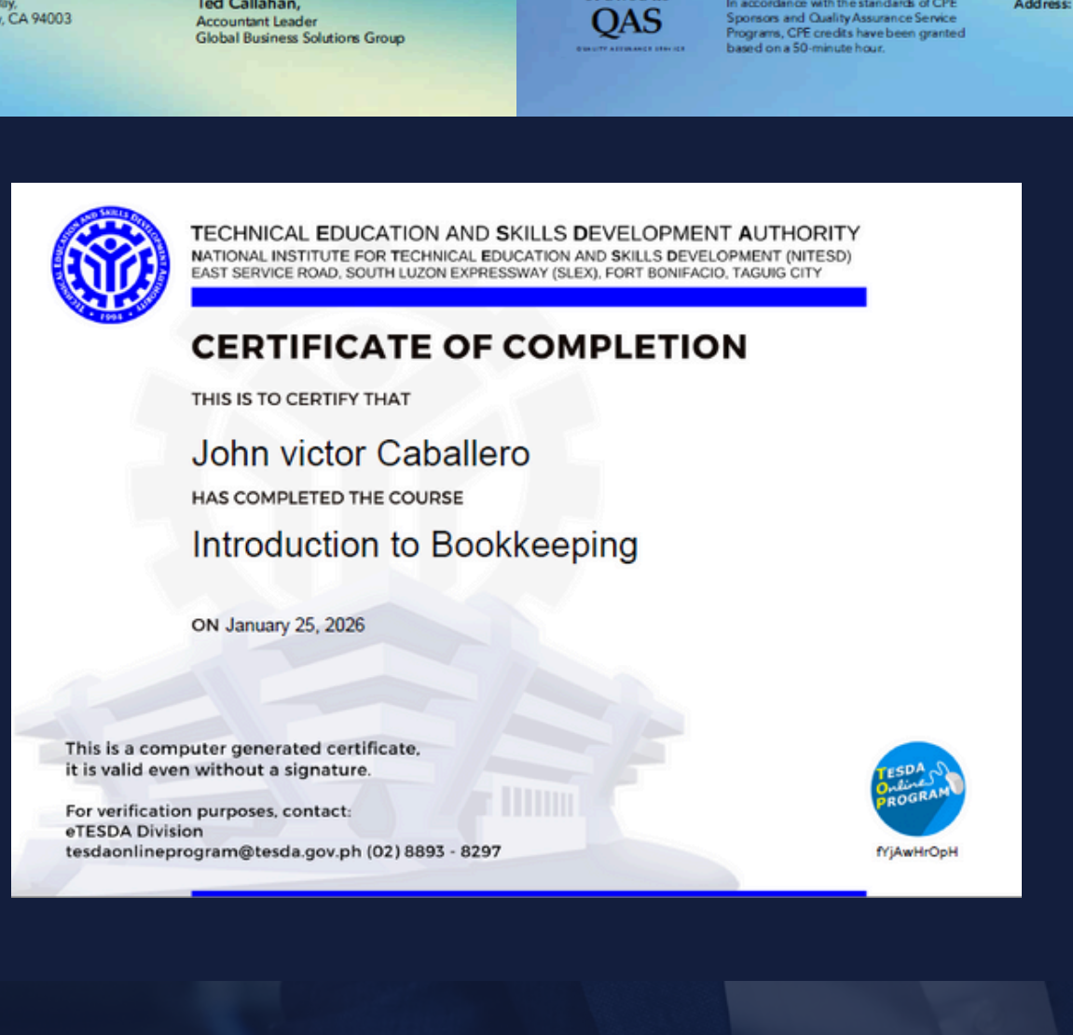


TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
NATIONAL INSTITUTE FOR TECHNICAL EDUCATION AND SKILLS DEVELOPMENT (NITESD)
EAST SERVICE ROAD, SOUTH LUZON EXPRESSWAY (SLEX), FORT BONIFACIO, TAGUIG CITY

CERTIFICATE OF COMPLETION

THIS IS TO CERTIFY THAT

John victor Caballero

HAS COMPLETED THE COURSE

Introduction to Bookkeeping

ON January 25, 2026

This is a computer generated certificate.
It is valid even without a signature

For verification purposes, contact:
eTESDA Division
tesdaonlineprogram@tesda.gov.ph (02)8893 - 8297

Testimony

Why you should hire me.

Thank you for your help with QuickBooks Online today. You were courteous, knowledgeable, and helped me resolve most of the issue efficiently. I appreciated your clear instructions and patience. That said, I was transferred multiple times and had to repeat information, but you did good

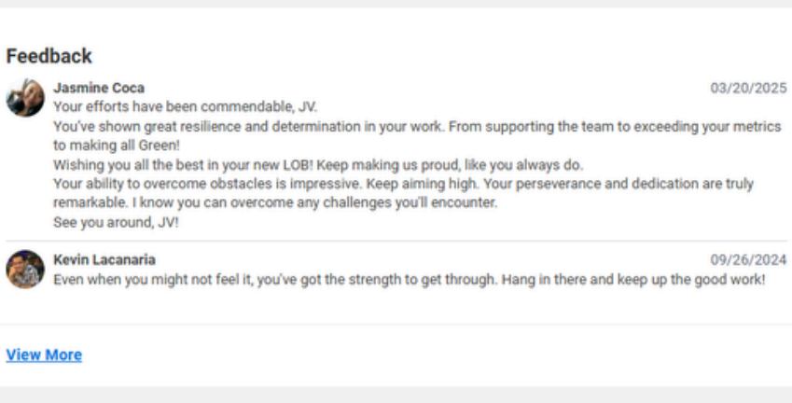
- Project CLIENT

john basically knows about the in and out for QuickBooks and even help me with integration, also you are so easy to adopt things even thought you we're not trained for it. Great work John.

- Project CLIENT

Knowledgeable person and easy to adopt. Even help me all the way until the clean up is done, and now my books was cleaned up so great.

- Project CLIENT



Feedback

Jasmine Coca 03/20/2025
Your efforts have been commendable, JV.
You've shown great resilience and determination in your work. From supporting the team to exceeding your metrics to making all Green!
Wishing you all the best in your new LOB! Keep making us proud, like you always do.
Your ability to overcome obstacles is impressive. Keep aiming high. Your perseverance and dedication are truly remarkable. I know you can overcome any challenges you'll encounter.
See you around, JV!

Kevin Lacanaria 09/26/2024
Even when you might not feel it, you've got the strength to get through. Hang in there and keep up the good work!

View More

We are happy with him.

- Silverstone

He has shown steady improvement and continues to perform well, earning an overall score of 4.6 out of 5. He works with minimal supervision, demonstrates reliability, and maintains good accuracy and attention to detail. He consistently meets deadlines and shows initiative in completing his tasks. As he continues to gain more experience with the account, he is expected to further strengthen his skills, deepen his familiarity with the processes, and enhance overall efficiency. His positive attitude, accountability, and commitment to the role make him a valuable team member.

- OSUSA

Contact Me

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+63 9218499397

johnvictor.virtualworks@gmail.com

Availability

At your convenience

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johnvi VirtualWorks

johnvirtualworks